

CITY AND COUNTY OF SWANSEA

MINUTES OF THE SWANSEA PUBLIC SERVICES BOARD - PARTNERSHIP GROUP

**HELD AT COMMITTEE ROOM 1, CIVIC CENTRE, SWANSEA ON
TUESDAY, 18 JULY 2017 AT 12.30 PM**

PRESENT:

June Burtonshaw, Cabinet Member for Future Generations (J/S)
Amanda Carr, Swansea Council for Voluntary Service
Mark Child, Cabinet Member for Health & Wellbeing
Mick Crennell, Mid & West Wales Fire & Rescue Service
Jan Curtice, Mid & West Wales Fire & Rescue Service
Dr Jane Davidson, University of Wales Trinity Saint David
Andrew Davies, Abertawe Bro Morgannwg University Health Board
Eirian Evans, National Probation Service
Hywel Evans, Regional Business Forum
Martyn Evans, Natural Resources Wales
Sian Harrop-Griffiths, Abertawe Bro Morgannwg University Health Board
Martin Jones, South Wales Police
Clive Lloyd, Deputy Leader, City & County of Swansea
Helen Matthews, Job Centre Plus
Philip McDonnell, Swansea Environmental Forum
Mike Phillips, PSB Research Group
Jennifer Raynor, Cabinet Member for Children, Education & Lifelong Learning
Phil Roberts, Chief Executive, City & County of Swansea
Mary Sherwood, Cabinet Member for Future Generations (J/S)
Chris Sivers, Safer Swansea Partnership
Nina Williams, Public Health Wales

Apologies for Absence

Dyfed Alsop, Welsh Government
Raymond Ciborowski, Swansea University
Hilary Dover, PSB Planning Group
Mark Jones, Gower College Swansea
Andrea Lewis, Cabinet Member for Housing, Energy & Building Services

Also Present:

Kate Jones, Democratic Services Officer, CCS
Allison Lowe, Democratic Services Officer, CCS
Jo Portwood, Policy and Strategy Officer, CCS

1 WELCOME AND APOLOGIES.

Noted.

2 DISCLOSURE OF PERSONAL AND PREJUDICIAL INTERESTS.

No personal interests were declared.

3 **PUBLIC QUESTION TIME.**

No questions were asked.

4 **MINUTES OF THE PSB CORE GROUP AND MATTERS ARISING.**

AGREED that the Minutes of the Swansea Public Services Board Core Group meeting held on 15 June 2017 be approved as a correct record.

5 **UPDATE ON PSB PRIORITIES.**

The sponsors provided a verbal update on the PSB Priority Projects.

Chris Sivers provided the following updates:

Domestic Abuse – The Project Worker had been appointed in April and was in the process of developing the Key 3 Project letter pro-forma, housing letter, 'Useful Contacts' document and Service User Questionnaire, which has been distributed to partner agencies to give to service users to gain feedback.

Mick Crennel volunteered to be the 2nd sponsor for this workstream.

Independence of Older People – 5 workstreams with ambitious priorities (Dementia Friendly Swansea, Making every Contact Count, Age Friendly City Centre, Local Area Coordination and Falls Prevention). Partnership planning groups and steering groups had been established and were meeting on a regular basis. The Authority had achieved the Dementia Friendly accreditation standard in May.

Andrew Davies added that ABMU were working on a project with the National Dance Company funded by Big Lottery in relation to the Falls Prevention workstream. In addition 20,000 members of staff had received Dementia training and they were hoping to be the first Dementia Friendly Hospital.

Mick Crennel offered any Mid & West Wales Fire & Rescue Service venue for relevant events.

Good Start in Life – The campaign had begun to disseminate the messages across Swansea via the website, Twitter and Facebook. A storybook, written and illustrated by parents had been launched by the Lord Mayor and posters were being displayed in various locations across Swansea. The plans for the next 6 months or so were also outlined.

Rob Stewart (Chair) & Phil Roberts provided an update on:

Economic Development / City Centre – Extensive work would need to be undertaken in relation to the Kingsway Infrastructure scheme. Consideration would need to be given to air quality and pollution control in order to make the area a vibrant and viable place to live and work. Works would be disruptive and traders had requested that major disruption during high trading time such as Christmas be

avoided. A major communication plan would be devised to inform the public, businesses and residents.

6 **DEVELOPING THE WELLBEING OBJECTIVES.**

Chris Sivers provided an update in relation to the process for agreeing the wellbeing objectives.

Stage one – Developing the draft objectives

All 3 workshops had been undertaken. Dr Alan Netherwood had been commissioned to facilitate the sessions. In addition, a public workshop had also been delivered. She outlined the initial findings; however, formal feedback was expected next week. The Planning Group would discuss the content at its meeting on 7 August 2017 and propose draft themes for approval in mid August.

A lengthy and detailed discussion ensued in relation to the key themes which centered around:

- Using the Act itself by utilising the 7 goals as the framework;
- Consistency and ease of terminology / wording so that everyone understands;
- Level of ambition – there needs to be a balanced approach;
- A collaborative culture shift in each organisation in relation to the 5 ways of working was required;
- Utilising the “Driver Diagram” approach to map out who was responsible for each stage / goal;
- Organisations need to focus on prevention rather than reaction ie future fore sighting – 25 years + rather than short term timescales.

AGREED:

1. Use the Wellbeing goals to determine the priorities in terms of the programme;
2. Utilise the “Driver Diagram” approach to assist each organisation in relation to their responsibility/contribution to the goals;
3. Include the description of the act on all future PSB agendas.

7 **PSB SCRUTINY PANEL LETTER AND RESPONSE.**

The Chair highlighted the inconsistency in relation to Scrutiny across the various regions and that clarity was required for standardisation across Wales.

In addition, he clarified that when members of the PSB were required to provide evidence to Scrutiny, that they were representing the PSB and not their individual organisations.

AGREED that:

1. The letters are noted;

2. Martyn Evans, NRW to lead an item on Environmental Issues at a future Partnership Group meeting;
3. PSB Planning Group to consider the transition arrangements for the discontinuation of Communities First.

8 **WORK PLAN DISCUSSION.**

The partners focused on the issue of communication / involvement / engagement in relation to devising meaningful involvement with the public in order to draft the Wellbeing Plan/Objectives.

AGREED that

1. Chris Sivers draft a report for the next meeting
2. Martyn Evans, NRW to research good practice within other PSB's.

9 **FOR INFORMATION REPORTS.**

AGREED:

1. Minutes of the PSB Partnership Group held on 21 March 2017 – agreed as a true and accurate record;
2. PSB Membership 2017/18.

10 **ANY OTHER BUSINESS.**

The Chair reported on an announcement that the Cabinet Secretary would be making later that day in terms of how PSB's work in the future. There may be a need to align ourselves more closely with the operation of other PSB's or indeed work on a regional basis. To be discussed further once more details are known.

The Chair stated that the Future Generation's Commissioner had suggested that Swansea PSB was structured quite differently from other PSBs in Wales and that he would work with Chris Sivers to review arrangements in Swansea.

The Chair requested that the report from the Cabinet Secretary on the next steps with the re-organisation of Local Government in Wales is placed on the agenda for the next meeting.

Next Meetings:

17 August 2017	Core Group
19 September 2017	Partnership Group

The meeting ended at 2.20 pm

CHAIR